

# Outlook Search Does Not Work

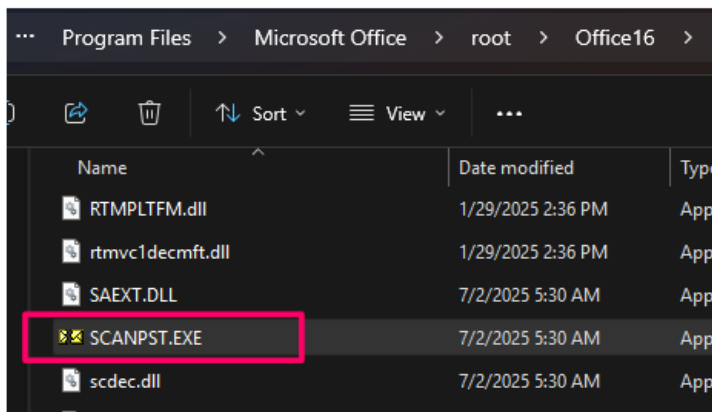
When the search feature in Outlook does not work it is most likely because there is an issue with the Outlook OST or PST file. This is not a mailbox issue, it is an issue with Outlook, probably due to a recent update or file corruption.

To fix the issue run the Outlook Inbox Repair Tool.

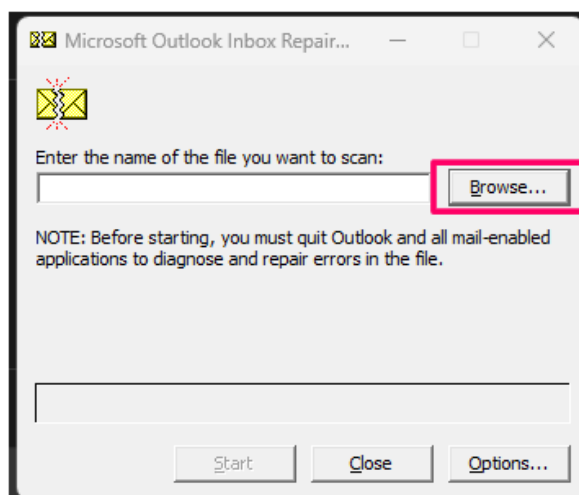
**Step 1: Close Outlook**

**Step 2: Browse to this location in Windows 11: C:\Program Files\Microsoft Office\root\Office16**

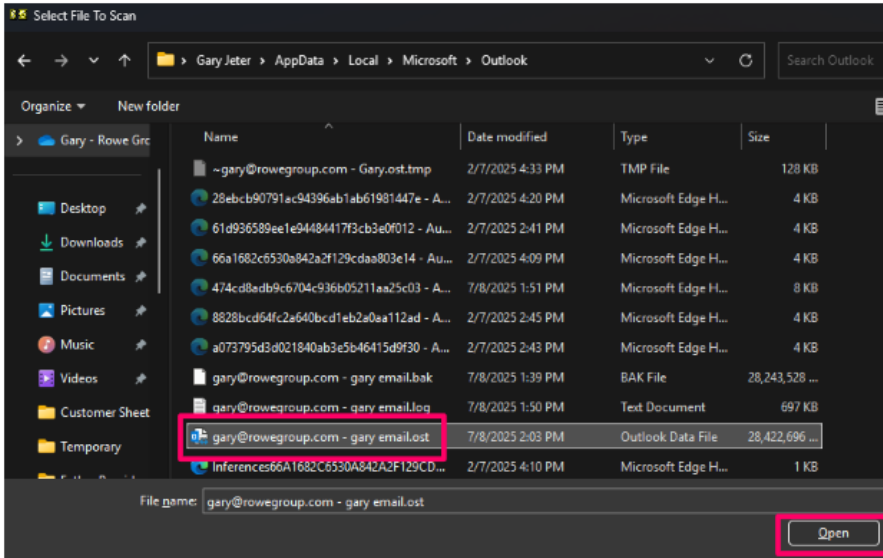
**Step 3: Right-click the SCANPST.EXE file and click "Run as Administrator, then click "Yes" on the UAC popup window:**



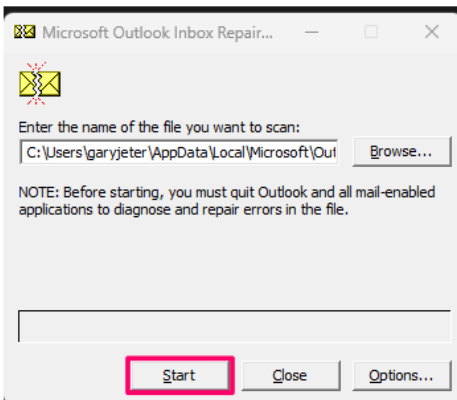
**Step 4: In the Microsoft Outlook Inbox Repair Tool popup click the "Browse" button:**



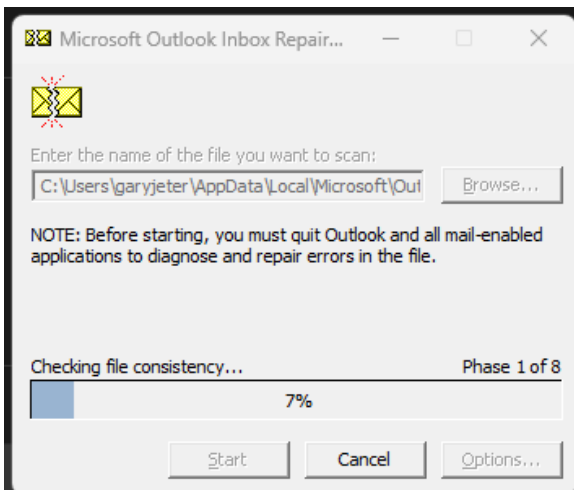
**Step 5: Browse to the location of the OST file, select it and then click the "Open" button:**



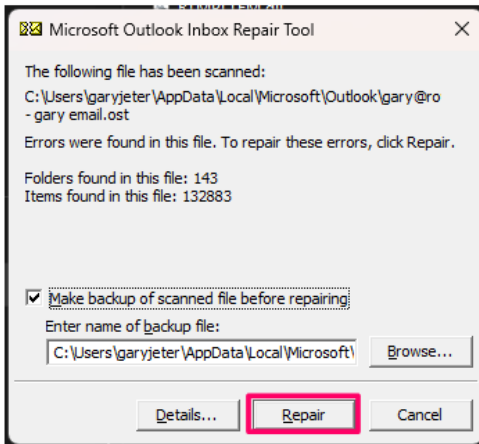
**Step 6: Click the "Start" button:**



**Step 7: Wait for the tool to complete the 8 phases of the scan:**



**Step 8: If the scan finds an issue click the "Repair" button:**



**Step 9: Click the "OK" button:**

